

DODGE COUNTY UW EXTENSION EDUCATION COMMITTEE MEETING

April 16, 2018

The Dodge County UW-Extension Education Committee met Monday, April 16, 2018 at 8:30 a.m. in the UW-Extension conference room 1C at the Dodge County Administration Building, 127 East Oak Street, Juneau, WI.

CALL TO ORDER: Chairman Allen Behl called Meeting to order at 8:30 a.m. with the following members present: Richard Bennett and Larry Bischoff. Absent was Annette Thompson.

Also, present: Jeff Hoffman, Area Extension Director; Kimberly Lafler, FoodWise Nutrition Educator; and Caitlin Richardson, FoodWise Nutrition Coordinator. Marie Witzel, 4-H Youth Development Educator and Pattie Carroll, Family Living Educator arrived at 8:36am and 8:43am respectively.

APPROVAL OF MINUTES: Motion by Bennett, seconded by Bischoff to approve minutes for Wednesday, February 21, 2018. Motion carried.

APPROVAL OF AGENDA AND ALLOW THE CHAIRMAN TO GO OUT OF ORDER AS NEEDED TO EFFICIENTLY CONDUCT THE MEETING: Motion by Bischoff, seconded by Bennett to approve agenda and for Chairman to go out of order. Motion carried.

PUBLIC INPUT: none

COMMITTEE MEMBER REPORTS: Behl reported on the meeting he attended with Jeff Hoffman and Corporation Counsel on April 2nd to review the MOU draft with UW-Extension and Dodge County. The MOU will serve a three-year period from 2019 through 2021. Discussion was held.

APPROVAL OF PER DIEMS: Motion by Bischoff, seconded by Bennett to approve the regular meeting Per Diems for April 16, 2018 and Behl's attendance at a meeting on April 2, 2018 with Hoffman and Corporation Counsel. Motion carried.

REVIEW OF BILLS: Review and discussion of the UW-Extension revenues and expenses for February and March.

DEPARTMENT BUSINESS:

- a. Ross Winklbauer, Enterprise Resource Planning (ERP) Project Director reported on the overview and calendar of Tyler Munis, and summarized high-level reviews provided to the UW-Extension office. Future meetings with UW-Extension include analysis of reimbursements, tests and validations, and trainings. Winklbauer briefly explained an overview chart of accounts and workflow examples.
- b. Discussion and consideration to approve the Dodge County Agreement with FoodWise for FY2019. FoodWise Coordinator Caitlin Richardson reviewed county specific statistics with the Committee. Discussion held. Motion by Bischoff and seconded by Bennett to approve the Dodge County Agreement with FoodWise for FY2019. Motion carried.

AREA EXTENSION REPORT: Hoffman reported on annual staff reviews in regards to program goals and plans of work, area situational analyses, and needs identification. Hoffmann also updated the Committee on UW-Extension reorganization with relation to UW-Madison and the time outlook of July 1, 2019.

EDUCATORS' REPORTS:

Carroll: Carroll reported that she presented the opening activity/narrative at the Every Child Thrives All Team Huddle. Carroll reported that the Watertown Daily Times reported on the event and highlighted Carroll's contribution. Here is a link to the article: http://www.wdtimes.com/news/local/article_df0dc18a-3c14-11e8-b6c5-9f8b1cf472e6.html

Lafler: Lafler shared she has been asked to pilot a new Senior curriculum to help determine if it will be adopted state wide for FoodWise. Also shared was that SAGES third grade students reached out to use as a resource to help with props for their Earth Day Composting project. Wrapping up school year lessons and ramping up lessons with meal sites.

Richardson: Richardson is working on the FoodWise plan of work for Fiscal Year 2019.

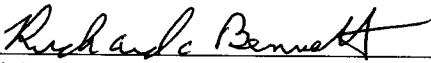
Witzel: Witzel shared where we are in the hiring process for the 2 summer intern positions. She also highlighted the Family Learning Days which were held in February at Dodgeland HS and Moraine Park in Beaver Dam in April. One of the classes is YQCA for all livestock and state fair animal exhibitors. She also shared they completed the scholarship selection. There were fewer applicants this year, but that seems to be a trend. The applicants were all very deserving.

COMMUNICATION: None

NEXT MEETING DATE: The next regularly scheduled Extension Committee meeting is Tuesday, May 15, 2018 at 8:30 a.m. at the UW-Extension Conference Room 1C, in the Dodge County Administration Building at 127 East Oak Street, Juneau, Wisconsin.

ADJOURNMENT: There being no further business to come before this committee, the meeting was adjourned by Chairman Behl at 9:52 a.m.

Respectfully submitted,


Richard Bennett, Secretary


Allen Behl, Chairman